



PUBLIC CHARTER SCHOOL

### Sela PCS Board Meeting Minutes

Date: September 8, 2022, 6:45 pm

Location: Sela PCS

#### Attendance:

| <i>Name</i>            | <i>Role</i>                         | <i>Attendance</i> |
|------------------------|-------------------------------------|-------------------|
| Deena Fox              | Board member and chair              | Present           |
| Aster Allen-Patel      | Board member                        | Present           |
| Rose Benson            | Board member                        | Absent            |
| Heather Capell Bramble | Board member                        | Present           |
| Liz Cohen              | Board member                        | Absent            |
| Rebecca Rubin Damari   | Board member                        | Absent            |
| Yair Inspektor         | Board member                        | Present           |
| Bryce Jacobs           | Board member                        | Present           |
| Steve Messner          | Board member                        | Present - phone   |
| Smruti Radkar          | Board member                        | Absent            |
| Ashley Stoney          | Board member                        | Present - phone   |
| Michael Walker         | Board member                        | Absent            |
| Andrew Whiting         | Board member                        | Absent            |
| Josh Bork              | Head of school (non-voting)         | Present           |
| Ryan Benjamin          | Director of operations (non-voting) | Present           |

**Minutes:** (Heather Bramble)

**Timekeeper:** (Deena)

**Agenda** (Attached as Appendix A)

The meeting started at 7:00

#### Mission moment

Deena: Back to school night was great! Presentation were great and excellent energy

Ryan: Email from parent about his kid who was only 4 and talked about how much he wanted to speak Hebrew and only Hebrew and told them it was a sign of how much fun he had at school

All: Congrats to Josh on his new edition and future Sela Student!!

#### Approval of Meeting Minutes

Deena moved to ratify the meeting minutes from June 2022.

Yair seconded.

In favor: Everyone but below

Opposed: None

Abstained: Heather and Aster

### **Ratification of Online Votes**

Ratify the online vote about the Sela safety plan (voted 7/28/22)

Heather moved to ratify the online vote about the Sela safety plan.

Aster seconded.

In favor: all

Opposed: None

Abstained: None

Ratify the online vote to engage Jerry Levine for legal services and Building Hope for financial advisory services for building acquisition and renovation (voted 8/10/22-8/11/22)

Aster moved to ratify the online vote for legal and financial advisory services for building acquisition and renovation.

Heather seconded.

In favor: all in favor

Opposed: None

Abstained: None

### **Head of School (HOS) report** (Full report attached as Appendix B)

#### Goal 1: Student enrollment and retention

- Current enrollment is 287!
- 105% of budget enrollment

#### Goal 2: School mission and culture

- Field trips in every class before winter break
- Scheduling has allowed for ES Hebrew team to work collaboratively for grades 4-5
- Project based learning for social studies and science – there will be more PDs on that in Nov and January
- Focus on PDs before Nov will be on Math and ELA

#### Goal 3: Staffing retention and development

- 100% staffed for this year – no vacant positions
- We have some Hebrew subs, and work with a contract for other subs
- New hires being working out really well

#### Goal 4: Academic achievement

- PARC scores
- Will present next set of testing data at the October board meeting (see agenda)

#### Goal 6: Family Engagement

- Back to school night was successful
- Ptsa working on room parents for every class

**Board discussions:**

**Strategic Plan Review Update:**

Reviewed goals in strategic plan. Despite the pandemic and an expanded the strategic plan, we met and exceeded goals in every bucket except Achievement. We are moving forward on continuing to engage on all the goals, especially in achievement. It is helpful to have the full year of data to review and look forward,

**Consultant Update:**

Two rfps are out for fundraising consultant and academic consultant. Josh will reach out to Bryce and Heather on this.

**Facilities Update:**

Weekly meeting with Jerry Levine and Building Hope. Looking at bank financing or bond issuance or straight forward lending. Looking at Eagle Bank. Will have more info next week.

**Charter Renewal Presentation:**

October 17<sup>th</sup> is our pcsb presentation

Deena and Josh and ERC have been working on outline for presentation. Plan is that:

Josh high points on key items - 3 minutes

Compilation video – 2 minutes

- Hebrew teacher
- English teacher
- Parent/PTSA

Metrics to highlight

-Growth and enrollment

-Teacher retention

-Family satisfaction

-Diversity of student body and staff

**Staff Handbook Update:**

School reviewed staff handbook and included proposed challenges.

Yair moved to approve the staff handbook.

Aster seconded.

In favor: all

No closed session

The meeting ended at 8:15 pm